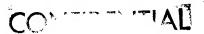
25X1

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## LOGISTICS SERVICES DIVISION WEEKLY REPORT PERIOD ENDING 23 FEBRUARY 1983

vehicle with snow plow and the snow plow. The Motor Pool also a GSA Full Track snow removal mer DCI:	
a GSA Full Track snow removal	0
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for Mr. John McCone, former	
ce, while he is visiting the A	gency

## CONFIDENTIAL

## CONFIDENTIAL

	5. <u>LIMS</u> : On 17 February 1983, Building Services Branch
5X1	moved fifteen work stations from the third to the second floor,
	6. OCR: In connection with the SAFE Project, it is esti-
	mated that 100 work stations will be moved. The Map Library
	and other components are involved in this move from the GH to
	the GE and GF corridors. The move started on 15 February and
5X1	the expected completion date is the week of 28 February 1983.
	7. Safe Inventory: An inventory of safes is being per-
	formed by the Agency RMO's. To date thirty-two of the forty-one
	RMO's have forwarded their safe inventory to BSB. They are input
	to the system as they are received. The DCI has a total of 839
	safes - all have been input and pending proofreading prior to
5X1 5X1	finalizing.
	9. Relocation of OF/CSAD: Drawings are complete to relocate
5X1	OF/CSAD The drawings and contract
<b>- - - - - - - - - -</b>	were delivered on 22 February 1983 to the Property Manager of
5X1	for signature for bid acceptance.
5X1	10. <u>Building</u> : The reception area of Building is
5 <b>X</b> 1	being renovated and will be complete by the end of this week.
5X1	11. <u>Gymnasium Showers in Headquarters Building</u> :
	from the Office of Personnel has accepted the responsibility for
	checking the gymnasium showers twice a day for hot water. SM&FB
5X1	will check the showers in the absence of the gymnasium custodian.

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25X1	12. <u>Building</u> : On 17 February 1983, the Logistics
	Officer, OD&E, reported a ceiling leak in the OD&E Congerence
25X1	Room. was immediately notified but they
	advised they could not repair it until 22 February. At approx
25X1	imately 0630 hours, 22 February, Maintenance Man
25 <b>X</b> 1	arrived at and repaired the leak
	By 0930 hours, the conference room was complete cleaned and
25X1	ready for use.
	III. Significant Events Anticipated During the Coming Week:
	No items this reporting period.
25X1	
	Chief Logistics Services Division
	rogistics services privision